

2022-2023 Collaborative Opportunity Grants Application

Mission Statement of Junior League of Lafayette

Junior League of Lafayette is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

The Collaborative Opportunity Grant enables Junior League of Lafayette to offer local nonprofit organizations funding for short-term projects. If selected, the project must be completed between **October 1, 2022**, and **April 30, 2023**. In addition to monetary funding, between one and ten trained Junior League of Lafayette volunteers **must be** provided to assist in the planning, execution, and completion of the selected project.

Applications **must** directly impact Junior League of Lafayette's Mission through voluntarism.

Any organization applying for funding through a Junior League of Lafayette grant must meet ALL of the following stipulations:

1. Organizations must have a 501(c)(3) status with the Internal Revenue Service and/or a qualified nonprofit group.
2. Agency must have a local Board of Directors.
3. Funds must be utilized in Lafayette Parish.
4. All attachments required in the grant application process must be in the name of the agency submitting the application.
5. Completed application must be received by Junior League of Lafayette by said deadline.

Requests for funding the following **WILL NOT** be considered:

- Fundraising events
- Research efforts
- Deficit financing
- Conference or seminar fees
- Travel expenses
- Endowments
- Scholarships
- Individuals
- Media events
- Sectarian religious projects
- General operating expenses including salaries
- Office furniture
- Production and development of television or radio programs
- Lobbying

Please note the following important stipulations regarding Collaborative Opportunity Grants:

- A Junior League committee member will be assigned to Chair the project.
- The Junior League Committee Chair will purchase the supplies for your project.
- **You may shop with the Junior League member; however, Junior League of Lafayette is not allowed to reimburse you nor your organization for supplies.**
- In the event the budget is not exhausted, **the funds are not available to be contributed as a donation.**
- The Collaborative Opportunity Grants Committee **cannot participate in, contribute to, or assist with, the fundraising of other agencies and organizations.**
- The Collaborative Opportunity Grant monies will be awarded in amounts up to \$2,000.00.
- These monies will be allocated by or before mid-September of 2022.
- Grants are awarded for a one-year period.
- All agencies receiving a Collaborative Opportunity Grant must submit a final report to Junior League of Lafayette within 90 days after completion of the project. A grant reporting form will be provided.

Grant Application Deadline

All applications must be received by or before 12 p.m. on **June 10, 2022**. One physical or electronic copy must be submitted to grants@juniorleagueoflafayette.com. Any application that is received after the deadline will not be considered.

The 2022-2023 Collaborative Grants Committee looks forward to working with you and your agency. Please direct all questions to Traci Brochard, 2022-2023 Collaborative Opportunity Grants Chair, by email at grants@juniorleagueoflafayette.com.

Sincerely,



Casey Ardoin
2021-2022 Collaborative Opportunity
Grants Chair



Cathy LaGrange
2021-2022 President



Traci Brochard
2022-2023 Collaborative Opportunity
Grants Chair



Monica Zuschlag
2022-2023 President



Part I. General Information

Organization Name:

Address:

City, ST Zip Code:

Phone:

Email:

Name of Chief Executive Officer and/or Executive Director:

Phone:

Email:

Name of organization contact who will work directly with JLL:

Phone:

Email:

1. What is your organization's Mission? Tell us how you impact women and children in Lafayette Parish.

2. What's your organization's story? Tell us your history and the types of programs or services you provide.

3. Tell us about your project. How would Junior League volunteers help you complete this project? Be as specific as possible. Remember: Our members **MUST** assist you in the planning, execution, and completion of your project.

4. Your project must support Junior League of Lafayette’s Mission, which includes that we are an organization committed to improving the community and training volunteers.

A.) How will your project improve the community? Why does the community need this? Use as much statistical data and facts that may support your statement.

B.) When our volunteers work with you on this project, what will they learn? Tell us how helping you fulfill this project will help develop our members as active community leaders.

5. How many people do you estimate will be impacted by the project? 1-25 25-50 50-100 100+

6. Amount of funds requested: (a maximum of \$2,000 may be awarded per project grant)

\$ _____ Is this an annual recurring need? Yes No

7. When will we complete your project? Remember: Project must be completed between Oct.1, 2022, and April 30, 2023. _____

Please check all applicable months and whether this project will be during the day (weekday, work hours) or night/weekend (after work hours on weekdays and/or weekend). If you’re unsure or if your project date is not yet finalized, select your best estimate.

Month:

- | | |
|------------------------------------|-----------------------------------|
| <input type="checkbox"/> September | <input type="checkbox"/> January |
| <input type="checkbox"/> October | <input type="checkbox"/> February |
| <input type="checkbox"/> November | <input type="checkbox"/> March |
| <input type="checkbox"/> December | <input type="checkbox"/> April |

Time:

- Day
 Night/Weekend

8. Please check the number of volunteers requested: 1-2 2-4 6-8 8-10



Part II. Checklist of Attachments.

Attachments should include the following information and be supplied in the order listed below. If your agency's name has changed, all attachments required within must be in the name of the agency submitting the application.

- 1. Copy of Internal Revenue Service letter stating that the organization is tax exempt or a copy of the organization's fiscal agent's 501(c)3 designated letter. If the organization is using a fiscal agent, a letter from the fiscal agent's organization stating its willingness to serve is also requested.
- 2. A list of the agency's current Board of Directors.
- 3. Statement from a representative of the organization's Board of Directors authorizing the request and agreeing to implement the project if funded.
- 4. Detailed project budget, including income sources and expenditures. Applicants are strongly encouraged to itemize and provide supporting documentation of all proposed expenditures, including any pertinent estimates or bids for goods or services to be obtained from outside sources. Also include a list of other sources of funding (pending or approved) for this project.
- 5. A list of the organization's top three funding sources, the last three years of the total revenues, and total expenses of the organization, a current operating budget, and a statement of the percentage of the most current year's budget spent on programs.
- 6. An audit or IRS Form 990 from the organization's most current year.

Applicants should submit one copy of their completed application stapled, but not bound, to:

**Junior League of Lafayette
Attn: Collaborative Opportunity Grants Chair
504 Richland Avenue
Lafayette, LA 70508**

OR

Applicants should submit one electronic copy of their completed application via email to grants@juniorleagueoflafayette.com. Agencies can email grants@juniorleagueoflafayette.com to confirm receipt of their grant application submission, but should do so with sufficient time to re-submit the application before the deadline if it has not been received.

**Applications must be received by or before 12 p.m. on Friday, June 10, 2022.
Applications received after this deadline will not be considered.**