



2020-2021 Collaborative Opportunity Grants Application

Mission Statement of Junior League of Lafayette

Junior League of Lafayette is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Applications that will directly impact Junior League of Lafayette's Mission will be given priority.

Any organization applying for funding through a Junior League of Lafayette grant must meet ALL of the following stipulations:

1. Organizations must have a 501(c)(3) status with the Internal Revenue Service and/or a qualified nonprofit group.
2. Agency must have a local Board of Directors.
3. Funds must be utilized in Lafayette Parish.
4. All attachments required in the grant application process must be in the name of the agency submitting the application.
5. Completed application must be received by Junior League of Lafayette by said deadline.

Requests for funding the following WILL NOT be considered:

Fundraising events
Research efforts
Deficit financing
Conference or seminar fees
Travel expenses
Endowments
Scholarships
Individuals
Media events
Sectarian religious projects
General operating expenses including salaries
Office furniture
Production and development of television or radio programs
Lobbying



The Collaborative Opportunity Grant enables Junior League of Lafayette to offer local nonprofit organizations funding for short-term projects. If selected, the project must be completed between September 1, 2020, and April 30, 2021. All dates are at the discretion of the Grants Chair as we are accommodating multiple grants. In addition to monetary funding, one to ten trained Junior League of Lafayette volunteers will be provided to assist in the planning, execution and completion of the selected project.

Please note the following important stipulations regarding Collaborative Opportunity Grants:

A Junior League committee member will be assigned to chair the project. The Junior League Committee Chair will purchase the supplies for your project. **You may shop with the Junior League member; however, Junior League of Lafayette is not allowed to reimburse you or your organization for supplies.** In the event the budget is not exhausted, **the funds are not available to be contributed as a donation.** The Collaborative Opportunity Grants Committee **cannot participate in, contribute to, or assist with the fundraising of other agencies and organizations.**

The Collaborative Opportunity Grant monies will be awarded in amounts up to \$2,000.00. These monies will be allocated by or before mid-September of 2020. Grants are awarded for a one-year period of time. All agencies receiving a Collaborative Opportunity Grant must submit a final report to Junior League of Lafayette within 90 days after completion of the project. A grant reporting form will be provided.

Grant Application Deadline

All applications must be received by or before 12 p.m. on July 15, 2020. One printed copy must arrive via postal carrier or be hand-delivered to Junior League of Lafayette Headquarters located at 504 Richland Avenue. One electronic copy must also be submitted to grants@juniorleagueoflafayette.com. Any application that is received after the deadline will not be considered.

The 2020-2021 Collaborative Grants Committee looks forward to working with you and your agency. Please direct all questions to Adrienne Reed, Collaborative Opportunity Grants Chair, by email at grants@juniorleagueoflafayette.com.

Sincerely,

Adrienne Reed
Collaborative Opportunity Grants Chair

Angelle Adams
President



Part I. General Information

Organization Name:

Address:

Phone:

Email:

Name of Chief Executive Officer and/or Executive Director:

Phone:

Email:

Name of Project Director:

Phone:

Email:

1. Organization's mission statement:

2. Brief history of the organization and its programs and activities:

3. Brief summary of the project:



JUNIOR LEAGUE OF LAFAYETTE

4. Junior League of Lafayette's Mission states we are an organization committed to improving the community and training volunteers.

A.) Using statistical data, demonstrate the community's need for the project.

B.) Demonstrate how you can help train and educate our members:

5. How many people do you estimate will be impacted by the project?

1-25 25-50 50-100 100+

6. Amount of funds requested: (a maximum of \$2,000.00 may be awarded per project grant) _____

7. Timeline for the project (please check all availability):

Month: September January **Time:** Day
 October February Night/Weekend
 November March
 December April

8. Please check the number of volunteers requested:

1-2 2-4 4-6 6-8 8-10

Part II. Checklist of Attachments

Attachments should include the following information and be supplied in the order listed below. If your agency's name has changed, all attachments required within must be in the name of the agency submitting the application. Please include any extra documentation at the end of your packet.

- 1. A list of the agency's current Board of Directors.
- 2. Statement from a representative of the organization's Board of Directors authorizing the request and agreeing to implement the project if funded.
- 3. A list of the organization's top three funding sources, the last three years of the total revenues and total expenses of the organization, a current operating budget, and a statement of the percentage of the most current year's budget spent on programs.
- 4. Detailed project budget, including income sources and expenditures. Applicants are strongly encouraged to itemize and provide supporting documentation of all proposed expenditures, including any pertinent estimates or bids for goods or services to be obtained from outside sources. Please account for sales tax in your budget. Also include a list of other sources of funding (pending or approved) for this project.
- 5. Copy of Internal Revenue Service letter stating that the organization is tax exempt or a copy of the organization's fiscal agent's 501(c)3 designated letter. If the organization is using a fiscal agent, a letter from the fiscal agent's organization stating its willingness to serve is also requested
- 6. An audit or IRS Form 990 from the organization's most current year.

Applicants should submit one copy of their completed application stapled, but not bound, to:

Junior League of Lafayette
Attn: Collaborative Opportunity Grants Chair
504 Richland Ave.
Lafayette, LA 70508

Applicants should submit one electronic copy of their completed application via email. Agencies can email grants@juniorleagueoflafayette.com to confirm receipt of their grant application submission, but should do so with sufficient time to re-submit the application before the deadline if it has not been received. ***Applications must be received by or before 12 p.m. on Wednesday July 15, 2020. Applications received after this deadline will not be considered.***